

MCEF Liability Release for Volunteers

In return for being allowed to participate in MCEF volunteer activities and all related activities, including any activities incidental to such participation ("Volunteer Activities"), the undersigned Volunteer or Parent/Legal Guardian of Volunteer if under age 18 (hereafter referred to using "I", "me", or "my") releases and agrees not to sue MCEF or its officers, directors, employees, sub-contractors, sponsors, agents and affiliates from all present and future claims that may be made by me, my family, estate, heirs, or assigns for property damage, personal injury, or wrongful death arising as a result of my participation in the Volunteer Activities wherever, whenever, or however the same may occur. I understand and agree that MCEF is not responsible for any injury or property damage arising out of the Volunteer Activities, even if caused by their ordinary negligence or otherwise. I understand that participation in the Volunteer Activities involves certain risks, including, but not limited to, serious injury and death. I am participating in the Volunteer Activities with knowledge of the danger involved and I agree to accept all risks of participation. I also agree to indemnify and hold harmless MCEF for all claims arising out of my participation in the Volunteer Activities. I understand that this document is intended to be as broad and inclusive as permitted by the laws of the state in which the Volunteer Activities take place and agree that if any portion of this Agreement is invalid, the remainder will continue in full legal force and effect. I also acknowledge that MCEF has not arranged and does not carry any insurance of any kind for my benefit or that of Volunteer (if under age 18), my parents, guardians, trustees, heirs, executors, administrators, successors and assigns. I represent that, to my knowledge, I am in good health and suffer no physical impairment that would or should prevent my participation in Volunteer Activities. I also understand that this document is a contract which grants certain rights to and eliminates the liability of MCEF.

I am freely signing this agreement. I have read this form and understand that by signing this form, I am giving up legal rights and remedies.

_____ Date _____

(Signature of Volunteer)

I am the parent or legal guardian of the Volunteer.

_____ Date _____

(Signature of Parent/Legal Guardian if Under Age 18)



Information & Application



OSS at 7235 Stonewall Parkway
Send mail to: P.O. Box 604
Mechanicsville, VA 23111

www.4mcef.com

Financial Assistance & General
Information: 357-4093
Senior Rides: 357-9360



MCEF Volunteer Application

MCEF & our One Stop Shop (OSS) located at 7235 Stonewall Parkway is a non-profit, community service organization for Mechanicsville families that is supported by labor provided by families & individuals including teenagers in need of service hours. We have a variety of volunteer opportunities available.

One Stop Shop Contacts

Questions about donations & volunteering:

Pantry Director, Bonnie Hoffman
804-647-5265

Report an emergency or an unruly patron:

MCEF President, Pat Hubert
814-449-2612

To volunteer, circle the job(s) you are interested in, complete the contact information section, sign the waiver on the back, then mail the application to our P.O. Box.

A typical **OSS Service Team** includes a Receptionist, Client Assistants & Stockers.

Shifts are available from 9-11:30 am Mon, Tues, Thurs & 6-8 pm Tues & Thurs.

Stokers may also work on 1st & 3rd Sundays from 2-4 pm.

Receptionist:

1. Verify client's Mechanicsville address with a driver's license or a utility bill. (Required at every visit.)
2. Record date of the visit on client's card. They may visit once/calendar month.
3. Text shopping list to Pantry Director.

Client Assistant:

1. Accompany the client while shopping.
2. Monitor compliance with the posted limits on the items.
3. Assist with food bags.

Stocker: (may be under age 13 w/parent supervision)

1. Mark through barcodes on food, straighten shelves, move older stock to the front.
2. Prepare double-bagged shopping bags.
3. Put eggs into cartons & toilet tissue into bags.

Cooking Demonstrator: Prepare meals with canned & fresh foods for the clients to sample.

Financial Assistance Representative:

Respond to client calls; submit requests to Treasurer; work from home; email access required. 2 week rotation once per quarter. See full description on our website.

Senior Rides Driver - use personal vehicle to give rides to senior adults. Download the separate application from our website.

Ride Coordinator - Take calls for ride requests, confirm with rider, schedule ride with computer program, email drivers; work from home.

Church Representative - Attend monthly meetings at the OSS on 2nd Mondays from 7-8 pm; share information at your church.

Shopper: Purchase & deliver stock to OSS as needed.

Contact Information:

Name: _____

Address: _____

City/State/Zip: _____

Home Phone: _____

Cell Number: _____

Email: _____

Your Availability: _____

Continued on the back.