



MCEF & our One Stop Shop (OSS) located at 7235 Stonewall Parkway is a non-profit, community service organization for Mechanicsville families that is supported 100% by volunteer labor provided by families & individuals, including teenagers in need of service hours.

We have a variety of volunteer opportunities available.

**Ready to join the MCEF team of volunteers?
Please fill out this application and mail it to us today!**

Can't volunteer, but you still want to help?

Donations

*"If anyone has material possessions and sees his brother in need but has no pity on him, how can the love of God be in him? Dear children, let us not love with words or tongue but with actions and in truth."
1 John 3:17-18*

MCEF relies on donations from churches, businesses, civic groups and individuals to provide goods and services to our neighbors free of charge. We strive to be excellent stewards of everything we receive.

- E-giving is available on the website
- Send checks for financial support to:
MCEF, P. O. Box 604, 23111
- Set up employer matching at work
- Connect your Kroger Plus Shopping card to MCEF #GD661
- Bring non-perishable foods, toilet paper, hygiene items, clean clothing & linens (new or gently used, current season with size tags) to the **One Stop Shop** on 1st & 3rd Sundays from 2-3:30 pm. *Please, do not leave any donations when we are closed.*

MCEF is a 501c3 non-profit organization and all donations are tax deductible.

Revised 02-14-2023

VOLUNTEER Information & Application



One Stop Shop
7235 Stonewall Parkway

Send all correspondence to:
P.O. Box 604
Mechanicsville, VA 23111

Information: 804-357-4093
Senior Rides: 804-357-9360

www.4mcef.com

MCEF Volunteer Application

Circle the job(s) you are interested in, provide the contact information, and sign the waiver. Then mail the application to MCEF @ P.O. Box 604, Mechanicsville, VA 23111.

A typical **OSS Service Team** includes a Supervisor, Receptionist, Client Assistants & Stockers. Shifts are available from 9-11:30 am Mon, Tues, Thurs & 6-8:30 pm Thurs. Stockers also work 2-3:30 pm on 1st & 3rd Sundays.

Receptionist: Verify client's address via driver's license or utility bill. Record date of the visit on client's card.

Client Assistant: Accompany the client while shopping to select items for their bag(s).

Stocker: (may be under age 13 w/parent supervision) Mark through barcodes on food, straighten shelves, move older stock to the front. Put eggs into cartons & toilet tissue into plastic bags. Load client bags into their vehicle.

Phone Representative: Respond to phone calls for information about MCEF. Direct financial assistance requests to the online website form. Currently a 2-week rotation schedule.

Senior Rides Driver: To provide rides for senior adults, download the application from our website.

Senior Ride Coordinator: Process calls for ride requests and schedule them with the drivers through a computer program; email with drivers; work from home.

Church Representative: Attend monthly meetings at the OSS 7-8 pm on 2nd Mondays. Be a resource for information about MCEF at your church.

Name: _____ Address: _____ Zip: _____

Cell Number: _____ Email: _____

Your Availability: _____

MCEF Liability Release for Volunteers

In return for being allowed to participate in MCEF volunteer activities, the under-signed Volunteer or Parent/Legal Guardian of Volunteer if under age 18 (hereafter referred to using "I", "me", or "my") releases and agrees not to sue MCEF or its officers, directors, employees, sub-contractors, sponsors, agents and affiliates from all present and future claims that may be made by me, my family, estate, heirs, or assigns for property damage, personal injury, or wrongful death arising as a result of my participation in the Volunteer Activities wherever, whenever, or however the same may occur. I understand and agree that MCEF is not responsible for any injury or property damage arising out of the Volunteer Activities, even if caused by their ordinary negligence or otherwise. I understand that participation in the Volunteer Activities involves certain risks, including, but not limited to, serious injury and death. I am participating in the Volunteer Activities with knowledge of the danger involved and I agree to accept all risks of participation. I also agree to indemnify and hold harmless MCEF for all claims arising out of my participation in the Volunteer Activities. I understand that this document is intended to be as broad and inclusive as permitted by the laws of the state in which the Volunteer Activities take place and agree that if any portion of this Agreement is invalid, the remainder will continue in full legal force and effect. I also acknowledge that MCEF has not arranged and does not carry any insurance of any kind for my benefit or that of Volunteer (if under age 18), my parents, guardians, trustees, heirs, executors, administrators, successors and assigns. I represent that, to my knowledge, I am in good health and suffer no physical impairment that would or should prevent my participation in Volunteer Activities. I also understand that this document is a contract which grants certain rights to and eliminates the liability of MCEF. I am freely signing this agreement. I have read this form and understand that by signing this form, I am giving up legal rights and remedies.

(Signature of Volunteer) Date _____

(Signature of Parent/Legal Guardian if Under Age 18) Date _____